

Reg. No. :

Code No. : 71268

**Sub. Code : DPL 13/
DKLS 3**

M.L.I.Sc. DEGREE EXAMINATION, MAY 2018.

First Year — Non-Semester

Library and Information Science — (DD & CE)

**LIBRARY AND INFORMATION SYSTEM
MANAGEMENT**

(For those who joined in July 2010-11 onwards)

Time : Three hours

Maximum : 100 marks

PART A — (5 × 5 = 25 marks)

Answer any FIVE questions out of Eight.

1. Explain the scope and concept of management.
2. Discuss the importance of schools of management thought.
3. Explain the principles of scientific management.
4. Write a note on SWOT.

5. Define the concept of Human Resource Management.
6. Discuss about Job Description.
7. Describe the concept of Performance Appraisal.
8. Explain the need and purpose of Budgeting.

PART B — (5 × 15 = 75 marks)

Answer any FIVE questions out of Eight.

9. Write an essay on PERT/CPM.
10. Explain the concept of training and development.
11. Discuss about motivation and group dynamics.
12. Explain the University Collection Development Policies.
13. Discuss the importance of stock verification in the library.
14. Write a note on weeding out policy and procedures.
15. Discuss the importance of conservation and preservation of the library documents.
16. Describe the features of total quality management in libraries.