

(6 pages)

**Reg. No. :** .....

**Code No. : 22972 E      Sub. Code : SMHR 11**

B.A. (CBCS) DEGREE EXAMINATION,  
NOVEMBER 2018.

First Semester

Human Resource Development - Main

FUNDAMENTALS OF MANAGEMENT

(For those who joined in July 2018 onwards)

Time : Three hours

Maximum : 75 marks

PART A — (10 × 1 = 10 marks)

Answer ALL questions.

Choose the correct answer :

1. Levels of management found in an organisation
  - (a) Three                      (b) Four
  - (c) Five                        (d) Seven
  
2. Planning means
  - (a) Designing                (b) Drafting
  - (c) Both (a) and (b)        (d) None of the above

3. Decision making process is helps to make
  - (a) MNC deliberate decision
  - (b) Irrelevant decision
  - (c) Confused decision
  - (d) None of these
  
4. Formal organisation includes
  - (a) Stream lined procedures for functioning
  - (b) A high degree of formality
  - (c) An explicit set of goals and objectives
  - (d) All of the above
  
5. Which statement is correct?
  - (a) planning is a major management function
  - (b) principles of management
  - (c) arriving at information
  - (d) none of these
  
6. On the job training programmes are
  - (a) coaching
  - (b) position rotation
  - (c) committee assignment
  - (d) all of the above

7. T-group training method was developed by
- (a) Leland P. Brad Ford and Kenneth
  - (b) Bennis
  - (c) Bradford
  - (d) Critterman
8. Human motives are developed by
- (a) A.H. Maslow      (b) Mc - Greger
  - (c) Taylor            (d) Fayol and V. Gerald
9. Directing includes
- (a) Process of communication
  - (b) Directing
  - (c) Managerial Grid
  - (d) All of these
10. Which is the part of organisation?
- (a) Individual
  - (b) Formal organisation
  - (c) Informal organisation
  - (d) All of the above

## PART B — (5 × 5 = 25 marks)

Answer ALL questions, choosing either (a) or (b).

Each answer should not exceed 250 words.

11. (a) Explain the different types of managers.

Or

- (b) Discuss the managerial roles.

12. (a) Explain the objectives of decision making process.

Or

- (b) Elaborate the purpose of planning.

13. (a) Discuss about organisation chart.

Or

- (b) State about span of control.

14. (a) Explain the process of recruitment.

Or

- (b) Describe the types of leadership.

15. (a) Elaborate the techniques of motivation.

Or

- (b) Discuss about controlling need.

## PART C — (5 × 8 = 40 marks)

Answer ALL questions, choosing either (a) or (b).

Each answer should not exceed 600 words.

16. (a) Explain the contemporary perspectives in management.

Or

- (b) Discuss the importance of levels of management.

17. (a) Elaborate the various planning tools and techniques.

Or

- (b) State the classification of planning.

18. (a) Explain the importance of line and staff function.

Or

- (b) Discuss the functions of departmentalization.

19. (a) Explain the behavioural theories of leadership.

Or

- (b) Elaborate the trait theory of leadership.

20. (a) Describe Herzberg's two factor theory of motivation.

Or

(b) Elaborate direct and preventive control system.

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